### Interim Pharmaceutical Stockpile (IPS)

3rd Annual Statewide Partners' Conference Milwaukee, Wisconsin September 12 - 1 3, 2005

### Structure of the IPS

- The IPS is funded by the HRSA Cooperative Agreement to fulfill Critical Benchmark 2.8
- Logistics Health, Inc. (LHI) is the contractor for the management of the IPS
- HRSA Region 7 holds the contract with LHI
   Day-to-day operations have been designated to the Director, Hospital Preparedness
- IPS Sub-Committee is administering the operations of the IPS

### Purpose of IPS

The IPS provides a strategy to purchase, store, and distribute pharmaceuticals to hospitals, local health departments and tribes for prophylaxis and/or post-exposure treatment of first responders, healthcare workers and their family members in response to an act of bioterrorism or an outbreak of infectious disease.

### **Clinical Decisions**

- Clinical decisions as to
  - Prophylaxis/post-exposure treatment
  - Target groups
  - Drug regimen
- will be made by a multi-disciplinary group, involving DPH, CDC, SLH, hospitals, LHDs, and others, as needed and appropriate

### Time-Frame for Activation

IPS is planned to be deployed to target group within 4 hours of decision to activate the IPS

- -1 hour for State Patrol to arrive at Distribution
- –2 hours for State Patrol to deliver to Dispensing Sites
- -1 hour for Dispensing Sites to package and begin distribution (Dispensing Sites will know about activation in "hour 1")

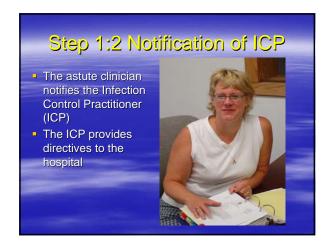
### Purpose of Demo Today

- To review the decision-making processes for the activation of the IPS
- To demonstrate the IPS distribution process at a Dispensing Site

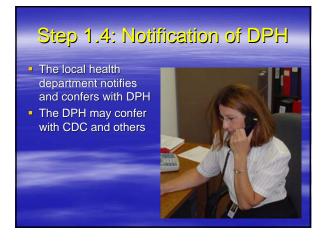
**Note**: This demo will not focus on the pathogen involved







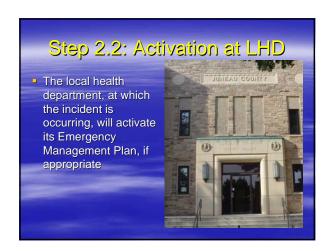
# Step 1.3: Notification of LHD The ICP notifies the local health department



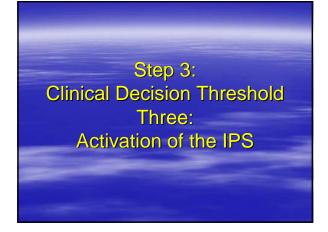
### Step 1.5: Consensus All parties involved confer and come to consensus as to what is the next step: • to continue to monitor the situation, • to agree that something unusual is occurring or • to take action on a known pathogen

## Step 2: Clinical Decision Threshold Two: Local Activation of Emergency Management Plans

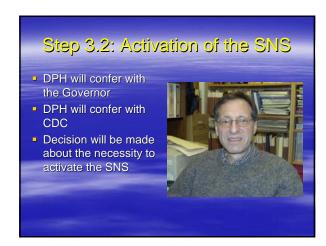


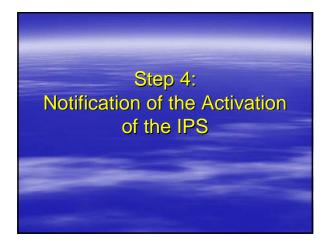






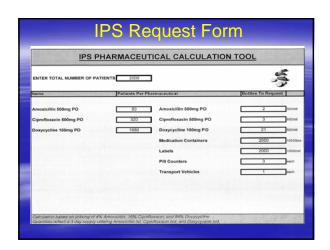




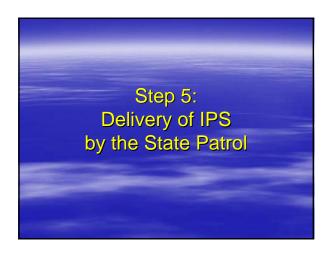




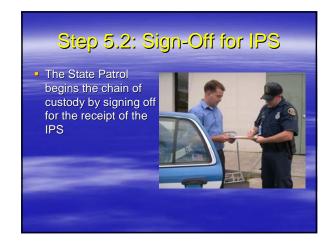


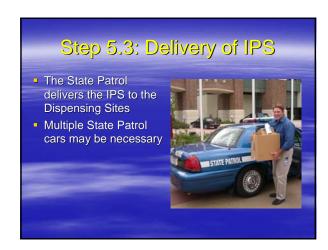












## Step 5.4: Sign Off for IPS The Dispensing Site continues the chain of custody by signing for the receipt of the IPS The State Patrol has now completed its task there are no IPS forms for the State Patrol to file



### Dispensing Site Manager

- Site has been set-up
- Staff has been assigned, based on 300 people to be prophylaxed
  - 1 Greeter, Registration, Educator, Triage
  - 8 Medical Screeners
  - 1 Pharmacy supervisor
  - -2 Pharmacy Support
- 1 Medical Screening Clinician

### During the Dispensing Process:

- Complete your Medical Screening Form
- Go to Medical Screener for screening and medications
- During dispensing, we will explain details of the dispensing operations
- We will stop when dispensing is completed or sooner to allow for questions

### IPS Worksheet Hospital Staff Calculation Form Human Resources X 2.5 Medical Records X 2.5

2.5

 Hospice
 X
 2.5

 Home Care
 X
 2.5

 Laboratory
 X
 2.5

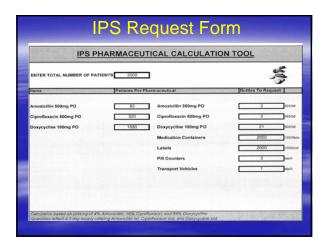
 Radiology
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**Business Office** 

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IPS Worksheet				
LHD Calculation Form				
Х	2.5			
X	2.5			
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### Dispensing Site Model IPS Operations Model has been based on the "Mass Clinic Planning Template, February 21, 2005" The model for the Dispensing Site in the "IPS Operations Manual" has deliberately been scaled to fit the hospital environment It is assumed that LHDs will use their Mass Clinic model and adapt it as necessary to their IPS Dispensing Site

### **Packaging Station**

- Select a site that is secure
- Pharmacist Supervisor is in charge
- "Just-in-time" training for Pharmacy Support Staff
- RX Regimen determined by DPH
- Packaging RX placed in baggie with label
- Packages of RX taken to Medical Screening Station

### **Pharmacist**

- Reports to Dispensing Site manager
- Supervises Pharmacy Support Staff
- Qualifications: Licensed Pharmacist
- Read Job Actions Sheet:
  - receive prophylaxis first
  - select and train staff
  - implement Standing Orders
  - monitor packaging operations

### Pharmacy Support Staff

- Reports to Pharmacist Supervisor
- Qualifications: no special qualifications
- Read Job Action Sheet:
  - receive medications first
  - maintain security of packaging station
  - package according to direction of Pharmacist

### Pharmacy Support Staff

- Closure of Packaging Station
  - return all unopened RX bottles to Transport Package for return to IPS
  - segregate all opened RX bottles (Dispensing Site may retain RX; otherwise they are disposed)
  - return all supplies to Transport Package
  - prepare Transport Package for return to Distribution Site

### Triage Staff

- Reports to Dispensing Manager
- Qualifications: no special qualifications
- Read Job Action Sheet:
  - ask patients if they are ill
  - direct symptomatic patients to treatment area
  - direct asymptomatic patients to Greeter

### Greeter/Registration

- Reports to Dispensing Site Manager
- Qualifications: no special qualifications
- Read Job Action Sheet:
  - set up dispensing site with supplies and set up tables and chairs for optimal patient flow
  - provide additional forms if patient is picking up
     RX for family members
  - answer questions and refer clinical issues to Medical Screening Clinician

### Educator

- Reports to Dispensing Site Manager
- Qualifications: no special qualifications
- Read Job Action Sheet:
  - provide FAQs about the pathogen involved
  - answer questions and refer clinical issues to Medical Screening Clinician

### Greeting/Registration Station

- Dispensing Site Manager activates
   Greeting/Registration when sufficient RX packages are available
- Triage patients, if applicable
- Provide patients with FAQs and medical Screening Form
- Answer questions and refer clinical issues to Educator or Medical Screening Clinician

### Medical Screener

- Reports to Dispensing Site Manager
- Qualifications: no special qualifications
- Read Job Action Sheet:
  - ensure that you have Standing Medical Orders
  - ensure that you have Medical Tracking labels
  - set up area for privacy, if possible
  - verify identity of patient
  - complete all questions and dispense RX according to Standing Medical Orders

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### **Medical Screener**

### Cont'd

- provide each patient with Medical Information sheet
- attach ID number to Medical Screening form and also to the "baggie"
- refer patients to Medical Screening Clinician, when necessary
- complete all Medical Screening for family members
- provide patient with Follow-up or Discharge Instructions

### **Medical Screener**

### Cont'd

- include comments on Medical Screening form for any patient that refused or did not receive
- return all Medical Screening forms to Dispensing Site Manager for filing
- return all supplies and unused medications to the Pharmacist Supervisor

### Medical Screening Clinician

- Reports to Dispensing Site Manager
- Qualifications: no special qualifications
- Read Job Action Sheet:
  - consult with staff as requested
  - consult with patients as requested

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### **Documentation** All Medical Screening forms must be retained by the Dispensing Site according to its "Forms Retention Policy" Restocking the IPS At present, there are not funds available for the restocking of the IPS, unless the SNS is involved - SNS stocks may be used to replenish the IPS The Primary Strategic Site Manager is responsible for bringing IPS cache at Distribution Site back to par level Exercise the IPS Each hospital will be funded from FY 2005 HRSA funds to have, at minimum, a tabletop exercise to test its plan to activate a Dispensing Site Each Distribution Site will be funded from FY 2005 HRSA funds to have, at minimum, a table-top exercise to test its plan to breakdown the IPS for transport

### Exercise the IPS

- Each LHD is required to perform a functional exercise in CY 2006 at the local level. This may involve the IPS, but is not required.
- Each LHD may choose a template objective that could involve the activation of the IPS

### Management of IPS

- The IPS Sub-Committee will continue to provide oversight on the operations of the IPS
- Send all comments regarding the IPS to
  - Anne-Marie Gates, Program Assistant, Hospital Disaster Preparedness Program
  - gatesac@dhfs.state.wi.us

**Comments and Questions** 

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